

Emelia Johnson

Production Assistant | Photographer

✉ emjmediaproductions@gmail.com

📍 Oxford- Open to relocate

Graduate level filmmaker aspiring to be in the production department and script supervision. Excellent communication skills, assistance and initiative to complete tasks. Mentee at the Creative Mentor Programme.

Thoroughly **organised, efficient** with a great **attention to detail** and **ambition**.

CREDITS

A Song To Be Murdered By | 2024-2025

Producer, Co-Writer and Script Supervisor

A graduate film that features fight coordination, prop weaponry, set build and VFX car explosion. extensive knowledge of risk assessments and built sets.

Just Another Soldier | 2023-2024

Producer

An award-winning short WWII film featuring weaponry, moving military vehicles, time accurate production design, set building and VFX.

Matrescence | 2024-2025

Line Producer, Daily Script Supervisor

A short graduate film about postpartum depression, featuring an intimacy coordinator for a birth scene and a baby.

RELEVANT WORK

Abbey Cinema | 2023-2025

Front of House

Gained knowledge of film distribution and booking systems, exceptional customer service through public channels. Occasionally organised events. Closed/opened shifts independently.

Fake Empire Gig Fundraiser

Event manager

Organised a gig event hosted at Staggeringly Good Brewery to raise money for a graduate film- raised over £1000 with tickets only £5pp. Experience with ticketing sites and marketing an event.

This CV may be kept on file and distributed for employment purposes.

SKILLS

Technical

Risk Assessments, Legal Contracts
Movie Magic Budget and Scheduling
Microsoft Office 365 & Google Workspace.
Adobe Lightroom, Affinity and Canva.

Personal

Organisation and project management
Leadership and safeguarding qualification
Quick learner and proactive problem solving
Collaboration and perseverance
Negotiation and sales.

EDUCATION

University of Portsmouth

2022-2025 | 1st Class Honours

BA Film Production.

Learnt skills in producing, cinematography and editing. Course representative. Assisted events at the BFI and Eldon.

Larkmead Sixth Form

2020-2022

Media | Mathematics | Performing arts

Wrote and directed the Sixth form Christmas Pantomime during my studies. Organised the Sixth form Balls and events.

REFERENCES

Jane Steventon- Executive Producer

Jane.steventon@port.ac.uk

Gareth Henry- Stunt & Intimacy coordinator

garethhenry0@gmail.com